



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

**CITY COUNCIL AGENDA -
September 8, 2025**

A regular meeting of the Farmington City Council will be held on
Monday, September 8, 2025, at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order –Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes –August 11, 2025, City Council Meeting
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
 - a. Fire Department Life Saving Award – A Shift
9. Committee Reports
10. Items to be removed from City of Farmington Inventory – NONE

NEW BUSINESS

11. Presentation and Acknowledgment of the 2024 Legislative Audit
12. Request approval for a change order for additional milling, overlay, striping, to Main Street for Angus Lane.
13. Ord. No. 2025-05 an ordinance ordering the razing and removal of certain structure(s) within the City of Farmington, Arkansas, specifically structures located at 11520 Club House Parkway: To declare an emergency and for other purposes.

MINUTES



Mayor Ernie Penn

City Attorney Jay Moore

City Clerk Kelly Penn

City Council Member Sherry Mathews
Ward 1 Position 1

Council Member Keith Lipford
Ward 2 Position 1

Council Member Brenda Cunningham
Ward 3 Position 1

Council Member Diane Bryant
Ward 4 Position 1

Council Member Hunter Carnahan
Ward 1 Position 2

Council Member Bobby Morgan
Ward 2 Position 2

Council Member Linda Bell
Ward 3 Position 2

Council Member Kara Gardenhire
Ward 4 Position 2

A meeting of the Farmington City Council was held on August 11th, 2025 at 6:00 p.m. in the Council Chambers at Farmington City Hall, located at 354 West Main Street, Farmington Arkansas. Mayor Penn called the meeting to order.

PRESENT: Council Members Diane Bryant Keith Lipford, Brenda Cunningham, Sherry Mathews, Hunter Carnahan, Linda Bell, Bobby Morgan, Kara Gardenhire, Mayor Ernie Penn, City Attorney Jay Moore, City Clerk Kelly Penn, City Business Manager Melissa McCarville, Press and Audience Members.

Pledge of Allegiance

Comments from Citizens – Myra Collins, candidate for Washington County Collector, introduced herself to the council.

Approval of the July 14th, 2025, City Council Meeting Minutes

On the motion of Council Member Bryant and a second by Council Member Carnahan and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 8-0.

Financial Reports

Mayor Penn presented the financial reports to the City Council. Monthly city sales tax increased 7.34% , compared to 2024. Monthly state/county sales tax increased 5.23% compared to 2024. City Clerk Penn advised the council that they should have received their copy of the 2024 Legislative Audit in the mail. It will be presented to the council at the September meeting.

Entertain a motion to read all Ordinances and Resolutions by title only.

On the motion of Council Member Carnahan and a second by Council Member Mathews and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 8-0.

Proclamations, Special Announcements, Committee/Commission Appointments

Proclamation – Black Hills Energy 811 Day - Mayor Penn announced a proclamation for 811 Day .

Committee Reports – No committee reports were submitted.

Items to be removed from the City of Farmington – None

Old Business – None

New Business

Appeal of the Planning Commission decision to deny the Large-Scale Development for Brand New Church Parking Lot Expansion

Geoff Bates, Engineer, representing Brand New Church gave the council a brief overview of the project and changes that had been made. Mayor Penn opened the floor for public comment. The following citizens expressed their opposition to the project: Hanna Glory 12847 Ruby Road, Jennifer Whitney 12881 Tyler Road, Joey Crisley 12881 Tyler Road, Jason McDonald 12839 Ruby Road, Hal Henson East Creek Drive, Judy Horne Planning Commissioner.

On the motion of Council Member Bell and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the Large-Scale Development for Brand New Church Parking Lot Expansion was approved by a vote of 7-1, with Council Member Lipford voting no.

Accept resignation from Police Chief Brian Hubbard and Appoint Mike Wilbanks as Police Chief.

A motion to accept the resignation of Police Chief Brian Hubbard effective September 1st, 2025, and the appointment of Mike Wilbanks as Police Chief was made by Council Member Carnahan and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, the motion was approved by a vote of 8-0.

Resolution No. 2025-11 a resolution authorizing the acceptance of a grant from the Walton Family Foundation.

A motion was made by Council Member Carnahan and seconded by Council Member Bryant to approve Resolution No. 2025-11, after a roll call vote, the motion was approved 8-0. City Attorney Moore read Ordinance No. 2025-06 by title only.

Approve the Library Lawn Development.

On the motion of Council Member Bell and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, approval of the Library Lawn Development Project was approved by a vote of 8-0.

Motion to Adjourn

There being no further business to come before the council, the meeting adjourned at 7:10pm until the next regularly scheduled meeting to be held Monday, September 8th, 2025, in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Ernie Penn, Mayor _____

Kelly Penn, City Clerk _____

Financial



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865

TO: Farmington City Council
Kelly Penn, City Clerk

FROM: Mayor Ernie Penn

RE: Summary of City Financial Report August 2025

- 2025 City Sales Tax – **Increased by 6.28% in August**, compared to August of 2024.
- 2025 State/County Sales Tax – **Increased by 5.62% in August**, compared to August 2024.
- 2025 City Sales Tax - **Year to date has increased by 0.07 % compared** to 2024.
- 2025 State/County Sales Tax—**Year to date has increased by 6.42%** compared to 2024.
- 2007 Sewer Bond (\$4,500,000), Loan Balance \$1,111,276.04, Bond Payoff Date 10/15/2029.
- 2017 Sales and Use Bonds (5,090,000), Loan Balance \$3,670,000, Bond payoff date 10/1/2037.
- **Deposits:** We have deposits on file totaling \$14,502,992 based on statement balances as of 8-31-2025.

MONTH	CITY SALES TAX	CITY SALES TAX		STATE SALES TAX	STATE SALES TAX
	2024	2025		2024	2025
JANUARY	\$ 337,292.85	\$ 276,136.00		\$ 171,687.96	\$ 181,694.58
FEBRUARY	\$ 310,466.86	\$ 331,826.36		\$ 178,249.76	\$ 197,766.35
MARCH	\$ 252,525.24	\$ 235,802.15		\$ 147,819.38	\$ 159,540.12
APRIL	\$ 246,451.53	\$ 246,672.24		\$ 156,626.25	\$ 160,925.89
MAY	\$ 270,601.00	\$ 289,298.42		\$ 172,760.93	\$ 185,588.64
JUNE	\$ 268,610.36	\$ 283,877.13		\$ 167,622.46	\$ 177,107.39
JULY	\$ 272,671.05	\$ 292,689.84		\$ 169,833.39	\$ 178,708.20
AUGUST	\$ 277,447.79	\$ 294,858.77		\$ 173,797.40	\$ 183,563.88
SEPTEMBER	\$ 284,298.71			\$ 169,883.98	
OCTOBER	\$ 280,939.87			\$ 173,833.59	
NOVEMBER	\$ 285,966.39			\$ 175,703.18	
DECEMBER	\$ 297,210.90			\$ 175,506.91	
		City Sales Tax		State Sales Tax	
Monthly Comparison - August 2024/August 2025		\$ 17,410.98		\$ 9,766.48	
YTD comparison					
		Increase/Decrease for 2025 over 2024 YTD - City Sales Tax	\$ 15,094.23	Increase for 2025 over 2024 YTD - State Sales Tax	\$ 86,497.52
Total Actual 2025 Income vs 2025 Budgeted Income	County Wide Sales Tax	City Sales Tax		Total Sales Tax Increase/(Decrease) YTD 2025	\$ 101,591.75
Total Budget 2025	\$ 1,900,000.00	\$ 3,000,000.00			
Actual 2025 (thru August)	\$ 1,424,895.05	\$ 2,251,160.91			

9/2/2025
2:44 PM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	1,131.83	1,500.00	75.46%
ACT 833	29,616.75	30,000.00	98.72%
ALCOHOL SALES TAX	9,677.39	5,000.00	193.55%
ANIMAL CONTROL REVENUES	3,163.50	2,000.00	158.18%
BUILDING INSPECTION FEES	288,882.46	230,000.00	125.60%
BUSINESS LICENSES	7,030.25	4,000.00	175.76%
CITY COURT FINES	78,717.89	120,000.00	65.60%
CITY SALES TAX REVENUES	2,245,739.62	3,000,000.00	74.86%
COUNTY TURNBACK	643,715.08	660,000.00	97.53%
DEVELOPMENT FEES	30,902.25	20,000.00	154.51%
FRANCHISE FEES	441,696.02	500,000.00	88.34%
GARAGE SALE PERMITS	1,110.90	1,500.00	74.06%
GRANTS	85,623.04	0.00	0.00%
INTEREST REVENUES	188,953.52	250,000.00	75.58%
MISCELLANEOUS REVENUES	58,467.54	0.00	0.00%
Off Duty Police Reimbursement	40,356.55	6,000.00	672.61%
PARK RENTAL	5,531.25	7,000.00	79.02%
PAYMENT IN LIEU OF IMPROVEMENT	12,700.00	0.00	0.00%
SALES TAX - OTHER	1,424,895.05	1,900,000.00	74.99%
SPORTS COMPLEX FEES	52,287.47	50,000.00	104.57%
SRO REIMBURSEMENT REVENUES	41,044.29	100,000.00	41.04%
STATE TURNBACK	81,629.52	100,000.00	81.63%
Revenue	\$5,772,872.17	\$6,987,000.00	

9/2/2025

2:44 PM

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	157,059.96	190,000.00	82.66%
ADVERTISING EXPENSE	5,965.17	7,200.00	82.85%
Bank Charges	5,765.13	6,000.00	96.09%
BUILDING MAINT & CLEANING	65,512.55	50,000.00	131.03%
CAPITAL IMPROVEMENT	4,687,788.30	0.00	0.00%
ELECTION EXPENSES	10,799.54	5,000.00	215.99%
ENGINEERING FEES	95,535.48	170,000.00	56.20%
INSURANCES EXPENSE	41,742.22	90,000.00	46.38%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	19,997.12	30,000.00	66.66%
MISCELLANEOUS EXPENSE	1,251.72	2,000.00	62.59%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - CITY ATTRNY	52,319.39	70,000.00	74.74%
PAYROLL EXP - ELECTED OFFICIAL	96,132.23	132,000.00	72.83%
PAYROLL EXP - REGULAR	200,353.82	403,561.52	49.65%
PLANNING COMMISSION	10,938.13	22,000.00	49.72%
POSTAGE EXPENSE	1,385.70	2,000.00	69.29%
PROFESSIONAL SERVICES	55,969.35	40,000.00	139.92%
REPAIR & MAINT - EQUIPMENT	740.70	0.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	4,667.53	6,500.00	71.81%
TECHNICAL SUPPORT	81,023.23	75,000.00	108.03%
TELECOMMUNICATION EXPENSES	0.00	2,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	17,533.72	20,000.00	87.67%
UTILITIES EXPENSES	72,311.31	100,000.00	72.31%
Expenses	\$5,684,792.30	\$1,443,261.52	

9/2/2025

2:44 PM

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	1,385.33	2,200.00	62.97%
MATERIALS & SUPPLIES EXPENSE	227.97	1,100.00	20.72%
PAYROLL EXP - REGULAR	54,795.11	80,936.00	67.70%
PROFESSIONAL SERVICES	6,810.00	15,000.00	45.40%
REPAIR & MAINT - AUTOMOBILES	2,836.76	1,500.00	189.12%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	500.00	0.00%
Expenses	\$66,055.17	\$102,236.00	

9/2/2025

2:44 PM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	3,206.94	6,000.00	53.45%
PAYROLL EXP - REGULAR	117,207.16	193,910.17	60.44%
REPAIR & MAINT - AUTOMOBILES	1,460.45	2,000.00	73.02%
TRAVEL, TRAINING & MEETINGS	2,365.61	5,000.00	47.31%
UNIFORMS/GEAR EXPENSE	480.94	1,000.00	48.09%
Expenses	\$124,721.10	\$207,910.17	

9/2/2025

2:44 PM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	8,128.22	0.00	0.00%
ADVERTISING EXPENSE	0.00	2,000.00	0.00%
FUEL EXPENSES	11,081.13	18,000.00	61.56%
GRANT EXPENSE	20,005.77	0.00	0.00%
HAZMAT EXPENSES	2,881.92	3,400.00	84.76%
MATERIALS & SUPPLIES EXPENSE	25,314.53	32,119.00	78.81%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	69,448.60	127,000.00	54.68%
PAYROLL EXP - REGULAR	827,819.73	1,360,362.64	60.85%
PROFESSIONAL SERVICES	500.00	10,000.00	5.00%
REPAIR & MAINT - BUILDING	33,424.47	50,000.00	66.85%
REPAIR & MAINT - EQUIPMENT	5,624.25	12,150.00	46.29%
REPAIR & MAINT - TRUCK	13,489.51	22,000.00	61.32%
TRAVEL, TRAINING & MEETINGS	12,368.57	18,000.00	68.71%
UNIFORMS/GEAR EXPENSE	14,527.49	35,000.00	41.51%
Expenses	\$1,044,614.19	\$1,690,531.64	

9/2/2025
2:44 PM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	1,390.24	3,000.00	46.34%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	9,600.00	0.00%
PAYROLL EXP - REGULAR	60,368.43	105,000.00	57.49%
POSTAGE EXPENSE	0.00	500.00	0.00%
SPECIAL COURT COSTS	0.00	11,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	553.20	5,000.00	11.06%
Expenses	\$62,311.87	\$134,500.00	

9/2/2025
2:44 PM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	0.00	100.00	0.00%
BREATHALYZER EXPENSES	405.65	0.00	0.00%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	40,502.61	81,000.00	50.00%
GRANT EXPENSE	3,350.00	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	55,759.96	150,000.00	37.17%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	283,874.35	320,000.00	88.71%
Off Duty Police Pay	4,420.87	15,000.00	29.47%
PAYROLL EXP - REGULAR	1,170,109.19	2,071,616.12	56.48%
PAYROLL EXP - SRO	102,082.14	185,500.00	55.03%
REPAIR & MAINT - AUTOMOBILES	25,475.40	35,000.00	72.79%
REPAIR & MAINT - EQUIPMENT	1,230.00	3,000.00	41.00%
TRAVEL, TRAINING & MEETINGS	3,283.40	15,000.00	21.89%
UNIFORMS/GEAR EXPENSE	12,961.80	25,000.00	51.85%
Expenses	\$1,704,955.37	\$2,903,716.12	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
LIBRARY			
Expenses			
LIBRARY TRANSFER	70,000.00	70,000.00	100.00%
Expenses	\$70,000.00	\$70,000.00	

9/2/2025
2:44 PM

GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
PARKS DEPT			
Expenses			
CAPITAL IMPROVEMENT	121,177.22	500,000.00	24.24%
ENGINEERING FEES	16,005.00	30,000.00	53.35%
MATERIALS & SUPPLIES EXPENSE	5,878.45	10,000.00	58.78%
NEW EQUIPMENT PURCHASE	23,823.51	15,000.00	158.82%
PAYROLL EXP - REGULAR	199,091.73	278,964.52	71.37%
PROFESSIONAL SERVICES	17,035.00	30,000.00	56.78%
REPAIR & MAINT - EQUIPMENT	50,666.89	5,000.00	1,013.34%
SPORTS PARK MATERIALS	22,452.51	25,000.00	89.81%
SPORTS PARK MISC	65.00	0.00	0.00%
SPORTS PARK NEW EQUIP	1,118.35	10,000.00	11.18%
SPORTS PARK PROF SERV	36,831.43	45,000.00	81.85%
SPORTS PARK REPAIR/MAINT	13,785.02	3,000.00	459.50%
SPORTS PARK UTILITIES	11,048.09	15,000.00	73.65%
TRAVEL, TRAINING & MEETINGS	450.00	1,000.00	45.00%
UNIFORMS/GEAR EXPENSE	162.27	1,400.00	11.59%
UTILITIES EXPENSES	12,743.37	8,000.00	159.29%
Expenses	\$532,333.84	\$977,364.52	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Revenue			
Highway 170 Grant Revenue	4,774,925.87	0.00	0.00%
Revenue	\$4,774,925.87	\$0.00	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Aug 2025	Dec 2025	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
Donations	5,220.00	3,600.00	145.00%
FINES/LOST ITEMS	3,504.33	0.00	0.00%
GRANTS	56,000.00	0.00	0.00%
INTEREST REVENUES	2,570.84	0.00	0.00%
TRANS FROM GENERAL FUND	70,000.00	0.00	0.00%
TRANS FROM GENERAL FUND		70,000.00	0.00%
WASHINGTON CO LIBRARY REVENUES	215,920.00	314,879.00	68.57%
Revenue	\$353,215.17	\$388,479.00	
Expenses			
ADVERTISING EXPENSE	1,071.76	2,000.00	53.59%
BOOKS AND MEDIA	23,047.46	40,500.00	56.91%
BUILDING MAINT & CLEANING		13,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	6,813.21	19,679.00	34.62%
MISCELLANEOUS EXPENSE		500.00	0.00%
NEW EQUIPMENT PURCHASE		3,000.00	0.00%
PAYROLL EXP - REGULAR	149,673.37	281,500.00	53.17%
POSTAGE EXPENSE		300.00	0.00%
PROGRAMS EXPENSE	3,600.04	6,000.00	60.00%
REPAIR & MAINT - BUILDING	6,301.11	0.00	0.00%
TECHNICAL SUPPORT	10,126.74	15,000.00	67.51%
TRAVEL, TRAINING & MEETINGS	250.00	2,000.00	12.50%
UTILITIES EXPENSES	3,250.72	5,000.00	65.01%
Expenses	\$204,134.41	\$388,479.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2025 Aug 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
Revenue & Expenditures			
Revenue			
COUNTY TURNBACK	0.00	75,000.00	0.00%
GRANTS	156,998.14	0.00	0.00%
INTEREST REVENUES	6,151.45	5,500.00	111.84%
MISCELLANEOUS REVENUES	290.00	0.00	0.00%
STREET COUNTY TURNBACK	71,350.61	75,000.00	95.13%
STREET STATE TURNBACK	427,935.92	550,000.00	77.81%
TRANS FROM GENERAL FUND	0.00	517,006.17	0.00%
Revenue	\$662,726.12	\$1,222,506.17	
Expenses			
ADDITIONAL SERVICES EXPENSE	78,247.00	0.00	0.00%
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
ENGINEERING FEES	215,491.33	30,000.00	718.30%
FUEL EXPENSES	8,194.89	12,500.00	65.56%
MATERIALS & SUPPLIES EXPENSE	10,938.91	20,000.00	54.69%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	56,768.94	100,000.00	56.77%
PAYROLL EXP - REGULAR	178,891.12	278,806.17	64.16%
PROFESSIONAL SERVICES	7,715.13	20,000.00	38.58%
REPAIR & MAINT - BUILDING	947.94	2,000.00	47.40%
REPAIR & MAINT - EQUIPMENT	10,986.39	10,000.00	109.86%
STREET LIGHTS	62,955.55	150,000.00	41.97%
STREET/ROAD REPAIRS	66,019.00	500,000.00	13.20%
TRAVEL, TRAINING & MEETINGS	0.00	5,000.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	2,200.00	0.00%
UTILITIES EXPENSES	12,051.15	20,000.00	60.26%
Expenses	\$709,207.35	\$1,152,006.17	

Agenda Item 10

NO ITEMS

Agenda Item 11



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Mayor Ernie Penn
City Attorney Jay Moore
City Business Manager McCarville

From: City Clerk Kelly Penn
Date: September 2, 2025
Re: Legislative Audit for 2024

All City Council Members should have received a copy of the 2024 City of Farmington, Arkansas Regulatory Basis Financial Statements and Other Reports from the Legislative Joint Audit Committee in the mail at their home addresses. The Audit was submitted for review July 1st, 2025, and will be presented to the Legislative Joint Auditing Committee for review and final approval on Thursday, September 11th, 2025, at 1:30 p.m. at the State Capitol Building, Little Rock Arkansas, Conference Room 151. Upon approval, copies will be available for public review at www.arklegaudit.gov. As evidenced by the letter on page 6 in your audit report, the City of Farmington had no financial or accounting violations and received a clean audit for 2024. Our city staff, City Clerk and Mayor take considerable pride in following all the necessary policies and procedures for our city to receive this clean audit report.

After the presentation I will need a motion acknowledging the presentation of the City of Farmington 2024 Legislative Audit.

If you have any questions please let me know so I can have the answers for you at the meeting.

Sincerely,

Kelly Penn
City Clerk

Agenda Item 12

Change Order No. One (1)

Date of Issuance: **August 27, 2025**

Effective Date: **August 27, 2025**

Owner: **City of Farmington, Arkansas**

Owner's Contract No.:

Contractor: **Ground Zero Construction, Inc.**

Contractor's Project No.:

Engineer: **Plymouth Engineering, PLLC**

Engineer's Project No.: **94**

Project: **Angus Lane Widening**


Contract Name:

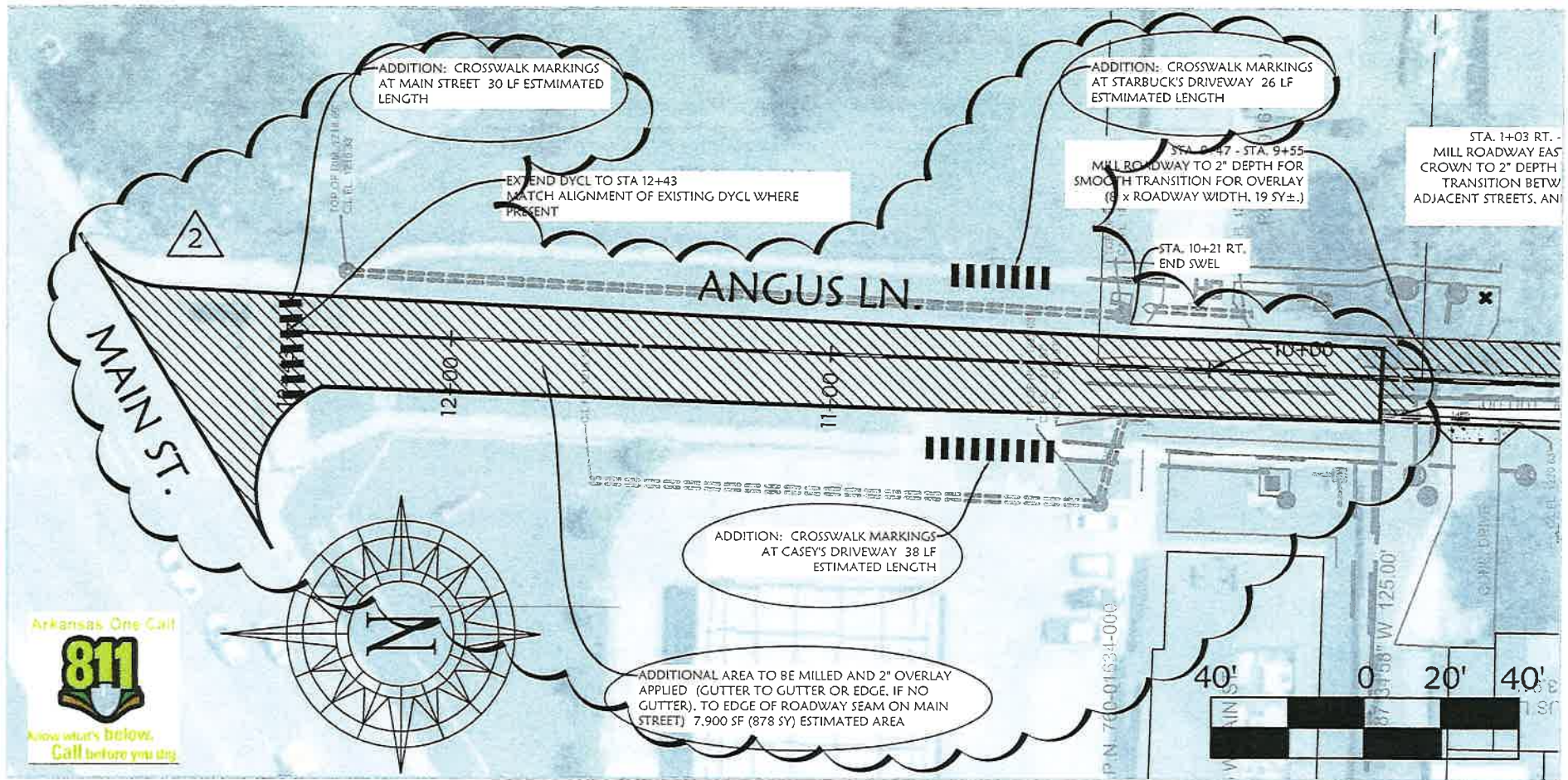
The Contract is modified as follows upon execution of this Change Order:

Description: Increase estimated quantity of bid item 7, "mill roadway surface" from 857 SY to 1,735 SY, an increase of 878 SY. Increase estimated quantity of bid item 8, "HMAC leveling course" from 130 tons to 150 tons, an increase of 20 SY. Increase estimated quantity of bid item 11, "2" HMAC surface course overlay" from 300 tons to 400 tons, an increase of 100 tons. Increase estimated quantity of bid item 17, "pedestrian crossing markings" from 65 LF to 158 LF, an increase of 93 LF. Add pay item "Additional Traffic Control" to cover expanded area, in the lump sum amount of \$3,500.00.

Attachments: Spreadsheet showing estimated quantities and costs, 8.5"x11" drawing showing expanded area and additional work items, dated 8/27/2025.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price:	Original Contract Times:
\$ 192,440.64	Substantial Completion: N/A
	Ready for Final Payment: October 6, 2025 days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> :	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> :
\$ N/A	Substantial Completion: N/A
	Ready for Final Payment: N/A days
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 192,440.64	Substantial Completion: N/A
	Ready for Final Payment: October 6, 2025 days or dates
Increase [Decrease] of this Change Order:	[Increase] [Decrease] of this Change Order:
\$ 36,337.69	Substantial Completion: N/A
	Ready for Final Payment: N/A days or dates
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 228,778.33	Substantial Completion: N/A
	Ready for Final Payment: October 6, 2025 days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: 	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: Sole Member	Title: Mayor	Title: _____
Date: 8.27.2025	Date: _____	Date: _____



City of Farmington
354 W. Main Street - P.O. Box 150
Farmington, Arkansas 72730

Angus Lane Street Widening
CHANGE ORDER #1 EXHIBIT



Plymouth Engineering, PLLC
5714 Walden Street
Lowell, Arkansas 72745
(479) 595-5934
www.plymoutheng.com



8.27.2025

Cost estimate for additional milling, overlay, striping, to Main Street

Project: City of Farmington

Angus Lane Widening

Date: 8/27/2025

Quantity	Unit	Item	Unit Cost	Extension
0	TON	Additional undercut	\$210.00	\$-
0	SY	Spot repairs	\$450.00	\$-
0	EA	R/D culvert	\$1,550.00	\$-
0	CY	Furnish/install select fill	\$125.00	\$-
0	LF	Curb and gutter	\$32.00	\$-
0	SY	Roadway widening materials	\$56.50	\$-
878	SY	Milling	\$12.00	\$10,536.00
20	TON	HMAC leveling course	\$177.00	\$3,540.00
0	EA	R/D valve box collar, adjust box	\$300.00	\$-
0	EA	Manhole adjustment riser	\$1,100.00	\$-
100	TON	2" HMAC overlay	\$171.50	\$17,150.00
0	SY	Concrete driveway aprons	\$105.00	\$-
0	TON	Class 7 AB shoulder	\$61.00	\$-
0	CY	Topsoil	\$45.00	\$-
0	LF	4" SWEL	\$1.16	\$-
0	LF	4" DYCL	\$2.31	\$-
93	LF	6' Ped Xing	\$17.33	\$1,611.69
0	EA	Relocate mailbox	\$655.00	\$-
0	LS	Erosion control	\$23,021.00	\$-
1	LS	Additional traffic control for expanded work area	\$3,500.00	\$3,500.00
Subtotal				\$36,337.69
Construction subtotal				\$36,337.69

Cost estimate based on Ground Zero bid prices in contract and Contractor's request for additional traffic control.





Agenda Item 13

ORDINANCE NUMBER 2025-05

AN ORDINANCE ORDERING THE RAZING AND REMOVAL OF CERTAIN STRUCTURE(S) WITHIN THE CITY OF FARMINGTON, ARKANSAS, SPECIFICALLY STRUCTURES LOCATED AT 11520 CLUB HOUSE PARKWAY: TO DECLARE AN EMERGENCY AND FOR OTHER PURPOSES.

WHEREAS, Joseph and Jennifer Stewart and Kenneth and Melissa Lipsmeyer as owners/incorporators of Valley View Golf, LLC, are the lawful owners of certain real property situated in Farmington, Washington County, Arkansas, more particularly described as follows:

Commonly known as 11520 Clubhouse Parkway, Farmington, Washington County,
Arkansas;

Tax Parcel No. 760-02896-000, RPID 109587

WHEREAS, the structure(s) on the property are unfit for human uses as a result of a abandonment and dilapidation, and are dangerous to human life as they constitutes a hazard to safety or health by reason of inadequate maintenance, obsolescence, abandonment, and further are unsightly, and are considered unsafe and unsightly in violation of Farmington City Ordinances (Title 11, Chapter 11.04, § 11.04.04);

WHEREAS, the owner has been notified by the City of Farmington prior to the consideration of this ordinance that the structure(s) on the property are in violation of various ordinances of the City of Farmington;

WHEREAS, pursuant to Title 11, Chapter 11.04 of the Ordinances of the City of Farmington, the owner was given time to previously purchase a building permit and to commence repairs on the property, or to demolish and remove the structure(s) from the property;

WHEREAS, the owner has failed, neglected, or refused to comply with the notice to repair, rehabilitate or to demolish and remove the structure(s), and as such, the matter of removing the structure(s) may be referred to the City Council pursuant to Chapter 11.04, §115.4 of the Ordinances of the City of Farmington;

WHEREAS, under Ark. Code Ann. § 14-56-203 and pursuant to Title 11, Chapter 11.04 of the Farmington City Ordinances, if repair or removal is not done within the required time, the structure(s) is to be razed (demolished) and/or removed;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF FARMINGTON, ARKANSAS:

Section 1. That the structure(s) located at 11520 Clubhouse Parkway, Farmington, Arkansas, including the pool and parking lot are dilapidated, unsightly, and unsafe; it is in the best interest of the City of Farmington to proceed with the removal of these dilapidated, unsightly, and unsafe structure(s) and areas.

Section 2. That the owner is hereby ordered to raze (demolish) and remove the dilapidated, unsightly and unsafe structure(s), including but not limited to the asphalt parking lot, club house, and storage buildings, and fill the pool located on the aforesaid property; and is further ordered to abate the unsightly conditions on the property by trimming bushes and trees to meet code requirements. Said work shall be commenced within ten (10) days and shall be completed within thirty (30) days from the passage of this ordinance. The manner of razing (demolishing) and removing said structure(s) shall be to dismantle by hand or bulldoze and then dispose of all debris, completely cleaning up the property to alleviate any unsightly conditions, in a manner consistent with the Farmington City Ordinances, and all other state laws and regulations pertaining to the demolition or removal of residential structures.

Section 3. If the aforesaid work is not commenced within ten (10) days and completed within thirty (30) days, the Mayor, or the Mayor's authorized representative, is directed to cause the aforesaid structure(s) to be razed (demolished) and removed and the unsafe, unsanitary and unsightly conditions abated; and, the City of Farmington shall have a lien upon the aforesaid real property for the cost of razing (demolishing) and removing said structure(s) and abating said aforementioned conditions, said costs to be determined at a hearing before the City Council.

Section 4. EMERGENCY CLAUSE: The City Council hereby determines that the aforesaid unsafe structure(s) constitutes a continuing detriment to the public safety and welfare and are therefore a nuisance and determines that unless the provisions of this ordinance are put into effect immediately, the public health, safety and welfare of the citizens of Farmington will be adversely affected. Therefore, an emergency is hereby declared to exist, and this ordinance begin necessary for the public health, safety and welfare shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 8th day of September 2025.

ERNIE PENN, MAYOR

ATTEST:

KELLY PENN, CITY CLERK

APPROVED AS TO FORM:

JAY MOORE, CITY ATTORNEY