



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA -
January 12, 2026

A regular meeting of the Farmington City Council will be held on
Monday, January 12, 2026, at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order –Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes –December 8, 2025, City Council Meeting.
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
10. Items to be removed from City of Farmington Inventory – SEE MEMO

NEW BUSINESS

11. Resolution No. 2026-01 a resolution establishing the procedural rules for the City Council of the City of Farmington, Arkansas for 2026.
12. Resolution No. 2026-02 a resolution waiving requirement of competitive bidding for the purchase of two Chevrolet Tahoe for the Farmington Police Department.
13. Ordinance No. 2026-01 an ordinance to establish policy and procedures for the purchase of property and services in accordance with Ark. Code Ann §14-58-303, as amended repealing previous ordinances in conflict herewith, and for other purposes.
14. Discussion of sewer expansion.

MINUTES



Mayor Ernie Penn

City Attorney Jay Moore

City Clerk Kelly Penn

City Council Member Sherry Mathews
Ward 1 Position 1

Council Member Hunter Carnahan
Ward 1 Position 2

Council Member Keith Lipford
Ward 2 Position 1

Council Member Bobby Morgan
Ward 2 Position 2

Council Member Brenda Cunningham
Ward 3 Position 1

Council Member Linda Bell
Ward 3 Position 2

Council Member Diane Bryant
Ward 4 Position 1

Council Member Kara Gardenhire
Ward 4 Position 2

A meeting of the Farmington City Council was held on December 8th, 2025, at 6:00 p.m. in the Council Chambers at Farmington City Hall, located at 354 West Main Street, Farmington Arkansas. Mayor Penn called the meeting to order.

PRESENT: Council Members Diane Bryant, Brenda Cunningham, Sherry Mathews, Hunter Carnahan, Linda Bell, Bobby Morgan, Kara Gardenhire, Mayor Ernie Penn, City Attorney Jay Moore, Clerk Kelly Penn, City Business Manager Melissa McCarville, Press and Audience Members. City Council Member Keith Lipford was absent.

Pledge of Allegiance

Comments from Citizens –

April Shy, Candidate for Washington County Juvinelle Judge introduced herself to the council and those in attendance.

Carol Smith, Clubhouse Parkway resident, asked for information on the status of the Valley View Gold Clubhouse. Mayor Penn told her the city attorney would have an update a little later in the meeting.

Approval of the November 10th, 2025, City Council Meeting Minutes

On the motion of Council Member Morgan and a second by Council Member Carnahan and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 7-0.

Financial Reports

Mayor Penn presented the financial reports to the City Council. Monthly city sales tax increased 11.58%, compared to 2024. Monthly state/county sales tax increased 2.05% compared to 2024.

Entertain a motion to read all Ordinances and Resolutions by title only.

On the motion of Council Member Bell and a second by Council Member Carnahan, and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 7-0.

Proclamations, Special Announcements, Committee/Commission Appointments

City Attorney Jay Moore – Valley View Update

This is a brief update of the Valley View Golf's ("VVG") lawsuit. On October 8, 2025, VVG through its attorney Lance Cox, filed a direct appeal and lawsuit against the City in Washington County Circuit Court. The lawsuit specifically appeals the council's decision from September to raze and remove the clubhouse, surrounding outbuildings, and pool ("Property"). The lawsuit asks for a temporary injunction preventing the City from razing and removing the Property until the lawsuit is final. The lawsuit also claims the City's razing process is unconstitutional and claims the City committed trespass on the VVG property and damages to the property. It also claims the City's razing process amounts to an unlawful taking of the VVG property. As a result of the lawsuit, the City retained the services of the Arkansas Municipal League ("AML") legal defense program. The program provides legal defense for various lawsuits against municipal governments. The AML attorneys have vast knowledge and experience in these types of lawsuits. On November 12, 2025, the attorney appointed by the league, Sara Monaghan, filed an answer to the lawsuit and requested the case be removed from state court to federal court. The case was then removed to federal court in Fayetteville on November 13, 2025. Moving forward, Ms. Monaghan will handle the lawsuit all while consulting with the City on strategic matters. It's my plan to update the council quarterly or whenever significant events occur.

Committee Reports – No committee reports were submitted.

Items to be removed from the City of Farmington – Fire Department-Fire Chief Hellard

On the motion of Council Member Carnahan and a second by Council Member Mathews, and by the consent of all Council Members present after a roll call vote, the motion to remove Hurst MOC Ultra Cutter Tag #0378 was approved 7-0.

Old Business – None

New Business

Ordinance No. 2025-08 An ordinance to revise the city's Planning and Zoning regulations in response to ACT 314 of 2025; to eliminate references to extraterritorial jurisdiction; and for other purposes.

A motion was made by Council Member Bell and seconded by Council Member Carnahan to suspend the rules requiring the motion to be read in full on three separate dates be suspended and that Ordinance 2025-08 be read one time by title only. After a roll call vote, the motion was approved 7-0. City Attorney Moore read the ordinance by title only. Mayor Penn asked Shall the Ordinance pass? After a roll call vote, Ordinance 2025-08 was approved by a vote of 7-0. A motion was made to pass Ordinance 2025-08 with an emergency clause by Council Member Carnahan and seconded by Council Member Morgan, after a roll call vote, the motion was approved 7-0.

Ordinance No. 2025-09 an ordinance to amend the city of Farmington Planning and Zoning Regulations by established accessory dwelling unit regulations in compliance with ACT 313 of 2025; and for other purposes.

A motion was made by Council Member Carnahan and seconded by Council Member Morgan to suspend the rules requiring the motion to be read in full on three separate dates be suspended and that Ordinance 2025-09 be read one time by title only. After a roll call vote, the motion was approved 7-0. City Attorney Moore read the ordinance by title only. Mayor Penn asked Shall the Ordinance pass? After a roll call vote, Ordinance 2025-09 was approved by a vote of 7-0. A motion was made to pass Ordinance 2025-09 with an emergency clause by Council Member Carnahan and seconded by Council Member Bell, after a roll call vote, the motion was approved 7-0.

Ordinance No. 2025-10 an ordinance to implement and codify ACT 591 of 2025 (allowing third-party plan review and inspection) within the City of Farmington; providing procedures, qualifications, and requirements; and for other purposes.

A motion was made by Council Member Bell and seconded by Council Member Morgan to suspend the rules requiring the motion to be read in full on three separate dates be suspended and that Ordinance 2025-10 be read one time by title only. After a roll call vote, the motion was approved 7-0. City Attorney Moore read the ordinance by title only. Mayor Penn asked Shall the Ordinance pass? After a roll call vote, Ordinance 2025-10 was approved by a vote of 7-0. A motion was made to pass Ordinance 2025-10 with an emergency clause by Council Member Bell and seconded by Council Member Morgan, after a roll call vote, the motion was approved 7-0.

A Resolution for the adoption of a budget for the city of Farmington, Arkansas, for the twelve (12) months beginning January 1, 2026, and ending December 31, 2026, appropriating money for each item of expenditure therein provided for, and other purposes.

On the motion of Council Member Carnahan and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion to approve Resolution No. 2025-16 was approved 7-0.

Motion to Adjourn

There being no further business coming before the council, the meeting adjourned at 6:36 pm by a motion from Council Member Bryant and a second by Council Member Mathews until the next regularly scheduled meeting to be held Monday, January 12, 2026, in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved: Ernie Penn, Mayor _____

Attest: Kelly Penn, City Clerk _____

Financial



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865

TO: Farmington City Council
Kelly Penn, City Clerk

FROM: Mayor Ernie Penn

RE: Summary of City Financial Report December 2025

- 2025 City Sales Tax – **Decreased by (5.66%) in December**, compared to December of 2024.
- 2025 State/County Sales Tax – **Increased by 3.34 % in December**, compared to December of 2024.
- 2025 City Sales Tax - **Year to date has increased by 1.66% compared to 2024.**
- 2025 State/County Sales Tax—**Year to date has increased by 6.00% compared to 2024.**
- 2007 Sewer Bond (\$4,500,000), Loan Balance \$984,784, Bond Payoff Date 10/15/2029.
- 2017 Sales and Use Bonds (5,090,000), Loan Balance \$3,670,000, Bond payoff date 10/1/2037.
- **Deposits:** We have deposits on file totaling \$13,930,248 based on statement balances as of 12-31-25.

MONTH	CITY SALES TAX	CITY SALES TAX		STATE SALES TAX	STATE SALES TAX
	2024	2025		2024	2025
JANUARY	\$ 337,292.85	\$ 276,136.00		\$ 171,687.96	\$ 181,694.58
FEBRUARY	\$ 310,466.86	\$ 331,826.36		\$ 178,249.76	\$ 197,766.35
MARCH	\$ 252,525.24	\$ 235,802.15		\$ 147,819.38	\$ 159,540.12
APRIL	\$ 246,451.53	\$ 246,672.24		\$ 156,626.25	\$ 160,925.89
MAY	\$ 270,601.00	\$ 289,298.42		\$ 172,760.93	\$ 185,588.64
JUNE	\$ 268,610.36	\$ 278,455.84		\$ 167,622.46	\$ 177,107.39
JULY	\$ 272,671.05	\$ 292,689.84		\$ 169,833.39	\$ 178,708.20
AUGUST	\$ 277,447.79	\$ 294,858.77		\$ 173,797.40	\$ 183,563.88
SEPTEMBER	\$ 284,298.71	\$ 299,221.18		\$ 169,883.98	\$ 182,963.04
OCTOBER	\$ 280,939.87	\$ 305,045.26		\$ 173,833.59	\$ 187,271.81
NOVEMBER	\$ 285,966.39	\$ 319,190.89		\$ 175,703.18	\$ 179,302.35
DECEMBER	\$ 297,210.90	\$ 280,381.95		\$ 175,506.91	\$ 181,362.88
		City Sales Tax		State Sales Tax	
Monthly Comparison -December					
2024/December 2025	\$ (16,828.95)			\$ 5,855.97	
YTD comparison					
		Increase/Decrease for 2025 over 2024 YTD - City Sales Tax	\$ 65,096.35	Increase for 2025 over 2024 YTD - State Sales Tax	\$ 122,469.94
Total Actual 2025 Income vs 2025 Budgeted Income	County Wide Sales Tax	City Sales Tax		Total Sales Tax Increase/(Decrease) YTD 2025	\$ 187,566.29
Total Budget 2025	\$ 1,900,000.00	\$ 3,000,000.00			
Actual 2025 (thru December)	\$ 2,155,795.13	\$ 3,449,578.90			

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025	Dec 2025	Percent of Budget
	Jan 2025	Jan 2025	Dec 2025	Dec 2025	
	Dec 2025	Dec 2025	Actual	Actual	
Revenue & Expenditures					
GENERAL REVENUES					
Revenue					
ACCIDENT REPORT REVENUES	1,963.00	1,500.00			130.87%
ACT 833	38,491.45	30,000.00			128.30%
ALCOHOL SALES TAX	12,878.24	5,000.00			257.56%
ANIMAL CONTROL REVENUES	5,599.50	2,000.00			279.98%
BUILDING INSPECTION FEES	468,667.05	230,000.00			203.77%
BUSINESS LICENSES	36,216.60	4,000.00			905.42%
CITY COURT FINES	121,926.49	120,000.00			101.61%
CITY SALES TAX REVENUES	3,449,578.90	3,000,000.00			114.99%
COUNTY TURNBACK	968,755.53	660,000.00			146.78%
DEVELOPMENT FEES	44,032.25	20,000.00			220.16%
FRANCHISE FEES	608,569.83	500,000.00			121.71%
GARAGE SALE PERMITS	1,641.80	1,500.00			109.45%
GRANTS	535,623.04	0.00			0.00%
INTEREST REVENUES	294,751.50	250,000.00			117.90%
MISCELLANEOUS REVENUES	61,312.25	0.00			0.00%
Off Duty Police Reimbursement	11,029.57	6,000.00			183.83%
PARK RENTAL	7,294.75	7,000.00			104.21%
PAYMENT IN LIEU OF IMPROVEMENT	12,700.00	0.00			0.00%
SALES TAX - OTHER	2,155,795.13	1,900,000.00			113.46%
SPORTS COMPLEX FEES	57,737.47	50,000.00			115.47%
SRO REIMBURSEMENT REVENUES	120,499.16	100,000.00			120.50%
STATE TURNBACK	112,683.68	100,000.00			112.68%
Revenue	\$9,127,747.19	\$6,987,000.00			

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	
	Jan 2025	Jan 2025	Jan 2025
	Dec 2025	Dec 2025	Dec 2025
	<u>Actual</u>		Percent of Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	182,023.25	190,000.00	95.80%
ADVERTISING EXPENSE	9,615.54	7,200.00	133.55%
Bank Charges	11,347.40	6,000.00	189.12%
BUILDING MAINT & CLEANING	92,177.24	50,000.00	184.35%
CAPITAL IMPROVEMENT	5,454,231.11	0.00	0.00%
ELECTION EXPENSES	10,799.54	5,000.00	215.99%
ENGINEERING FEES	137,071.37	170,000.00	80.63%
INSURANCES EXPENSE	160,269.29	90,000.00	178.08%
LEGAL FEES	3,000.00	10,000.00	30.00%
MATERIALS & SUPPLIES EXPENSE	35,926.35	30,000.00	119.75%
MISCELLANEOUS EXPENSE	1,865.10	2,000.00	93.26%
NEW EQUIPMENT PURCHASE	12,125.00	10,000.00	121.25%
PAYROLL EXP - CITY ATTRNY	78,692.11	70,000.00	112.42%
PAYROLL EXP - ELECTED OFFICIAL	143,085.97	132,000.00	108.40%
PAYROLL EXP - REGULAR	343,686.86	403,561.52	85.16%
PLANNING COMMISSION	16,590.58	22,000.00	75.41%
POSTAGE EXPENSE	2,613.12	2,000.00	130.66%
PROFESSIONAL SERVICES	101,827.25	40,000.00	254.57%
REPAIR & MAINT - EQUIPMENT	11,189.28	0.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	6,588.78	6,500.00	101.37%
TECHNICAL SUPPORT	133,859.64	75,000.00	178.48%
TELECOMMUNICATION EXPENSES	0.00	2,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	29,609.17	20,000.00	148.05%
UTILITIES EXPENSES	103,223.99	100,000.00	103.22%
Expenses	\$7,081,417.94	\$1,443,261.52	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025	Dec 2025
	Jan 2025	Jan 2025	Dec 2025	Percent of Budget
	Dec 2025	Dec 2025		
ANIMAL CONTROL DEPT				
Expenses				
FUEL EXPENSES	2,090.43	2,200.00	95.02%	
MATERIALS & SUPPLIES EXPENSE	406.42	1,100.00	36.95%	
PAYROLL EXP - REGULAR	84,737.62	80,936.00	104.70%	
PROFESSIONAL SERVICES	10,661.73	15,000.00	71.08%	
REPAIR & MAINT - AUTOMOBILES	2,836.76	1,500.00	189.12%	
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%	
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%	
UNIFORMS/GEAR EXPENSE	153.56	500.00	30.71%	
Expenses	\$100,886.52	\$102,236.00		

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2025 Dec 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	4,785.19	6,000.00	79.75%
PAYROLL EXP - REGULAR	184,545.55	193,910.17	95.17%
REPAIR & MAINT - AUTOMOBILES	7,376.09	2,000.00	368.80%
TRAVEL, TRAINING & MEETINGS	5,020.02	5,000.00	100.40%
UNIFORMS/GEAR EXPENSE	805.22	1,000.00	80.52%
Expenses	\$202,532.07	\$207,910.17	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	
	Jan 2025	Jan 2025	Jan 2025
	Dec 2025	Dec 2025	Dec 2025
	Actual		Percent of Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	0.00	2,000.00	0.00%
FUEL EXPENSES	16,611.39	18,000.00	92.29%
GRANT EXPENSE	20,005.77	0.00	0.00%
HAZMAT EXPENSES	2,881.92	3,400.00	84.76%
MATERIALS & SUPPLIES EXPENSE	33,963.96	32,119.00	105.74%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	102,739.81	127,000.00	80.90%
PAYROLL EXP - REGULAR	1,385,384.79	1,360,362.64	101.84%
PROFESSIONAL SERVICES	8,923.72	10,000.00	89.24%
REPAIR & MAINT - BUILDING	46,762.95	50,000.00	93.53%
REPAIR & MAINT - EQUIPMENT	7,463.23	12,150.00	61.43%
REPAIR & MAINT - TRUCK	23,090.52	22,000.00	104.96%
TRAVEL, TRAINING & MEETINGS	16,844.60	18,000.00	93.58%
UNIFORMS/GEAR EXPENSE	26,863.74	35,000.00	76.75%
Expenses	\$1,691,536.40	\$1,690,531.64	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Dec 2025	Percent of	Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	2,061.60	3,000.00	68.72%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	9,600.00	0.00%
PAYROLL EXP - REGULAR	93,479.72	105,000.00	89.03%
POSTAGE EXPENSE	6.08	500.00	1.22%
SPECIAL COURT COSTS	0.00	11,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,823.66	5,000.00	36.47%
Expenses	\$97,371.06	\$134,500.00	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Dec 2025	Dec 2025	Percent of Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	0.00	100.00	0.00%
BREATHALYZER EXPENSES	558.03	0.00	0.00%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	63,993.99	81,000.00	79.00%
GRANT EXPENSE	7,635.00	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	102,941.05	150,000.00	68.63%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	358,139.13	320,000.00	111.92%
Off Duty Police Pay	18,347.37	15,000.00	122.32%
PAYROLL EXP - REGULAR	1,829,025.51	2,071,616.12	88.29%
PAYROLL EXP - SRO	165,775.69	185,500.00	89.37%
REPAIR & MAINT - AUTOMOBILES	40,551.41	35,000.00	115.86%
REPAIR & MAINT - EQUIPMENT	1,230.00	3,000.00	41.00%
TRAVEL, TRAINING & MEETINGS	4,197.58	15,000.00	27.98%
UNIFORMS/GEAR EXPENSE	22,452.13	25,000.00	89.81%
Expenses	\$2,616,346.89	\$2,903,716.12	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025	Dec 2025	Percent of Budget
	Jan 2025	Jan 2025	Dec 2025	Dec 2025	
	Dec 2025	Dec 2025			
LIBRARY					
Expenses					
LIBRARY TRANSFER	70,000.00	70,000.00			100.00%
Expenses	\$70,000.00	\$70,000.00			

GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2025 Dec 2025 Actual	Annual Budget Jan 2025 Dec 2025	Jan 2025 Dec 2025 Percent of Budget
PARKS DEPT			
Expenses			
CAPITAL IMPROVEMENT	121,177.22	500,000.00	24.24%
ENGINEERING FEES	16,005.00	30,000.00	53.35%
MATERIALS & SUPPLIES EXPENSE	11,060.74	10,000.00	110.61%
NEW EQUIPMENT PURCHASE	23,823.51	15,000.00	158.82%
PAYROLL EXP - REGULAR	313,952.67	278,964.52	112.54%
PROFESSIONAL SERVICES	17,035.00	30,000.00	56.78%
REPAIR & MAINT - EQUIPMENT	51,383.51	5,000.00	1,027.67%
SPORTS PARK MATERIALS	26,168.48	25,000.00	104.67%
SPORTS PARK MISC	65.00	0.00	0.00%
SPORTS PARK NEW EQUIP	1,118.35	10,000.00	11.18%
SPORTS PARK PROF SERV	36,831.43	45,000.00	81.85%
SPORTS PARK REPAIR/MAINT	14,343.00	3,000.00	478.10%
SPORTS PARK UTILITIES	20,689.83	15,000.00	137.93%
TRAVEL, TRAINING & MEETINGS	990.00	1,000.00	99.00%
UNIFORMS/GEAR EXPENSE	527.98	1,400.00	37.71%
UTILITIES EXPENSES	15,829.22	8,000.00	197.87%
Expenses	\$671,000.94	\$977,364.52	

1/5/2026
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GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025	
	Jan 2025	Jan 2025	Dec 2025	Dec 2025
	Dec 2025	Dec 2025		Percent of Budget
	Actual			
Revenue				
Highway 170 Grant Revenue	5,433,194.68	0.00	0.00%	
Revenue	\$5,433,194.68	\$0.00		

Revenue

Highway 170 Grant Revenue	5,433,194.68	0.00	0.00%
Revenue	\$5,433,194.68	\$0.00	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Dec 2025	Dec 2025	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
Donations	5,420.00	3,600.00	150.56%
FINES/LOST ITEMS	5,187.12	0.00	0.00%
GRANTS	80,000.00	0.00	0.00%
INTEREST REVENUES	3,612.04	0.00	0.00%
TRANS FROM GENERAL FUND	70,000.00	70,000.00	0.00%
WASHINGTON CO LIBRARY REVENUES	314,880.00	314,879.00	100.00%
Revenue	\$479,099.16	\$388,479.00	
Expenses			
ADVERTISING EXPENSE	1,324.44	2,000.00	66.22%
BOOKS AND MEDIA	37,748.41	40,500.00	93.21%
BUILDING MAINT & CLEANING	8,593.54	13,000.00	66.10%
GRANT EXPENSE	13,334.23	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	13,634.30	19,679.00	69.28%
MISCELLANEOUS EXPENSE		500.00	0.00%
NEW EQUIPMENT PURCHASE		3,000.00	0.00%
PAYROLL EXP - REGULAR	245,037.75	281,500.00	87.05%
POSTAGE EXPENSE		300.00	0.00%
PROGRAMS EXPENSE	4,150.04	6,000.00	69.17%
TECHNICAL SUPPORT	13,692.74	15,000.00	91.28%
TRAVEL, TRAINING & MEETINGS	250.00	2,000.00	12.50%
UTILITIES EXPENSES	4,718.87	5,000.00	94.38%
Expenses	\$342,484.32	\$388,479.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2025
	Jan 2025	Jan 2025	Dec 2025
	Dec 2025	Dec 2025	Percent of Budget
	Actual		

Revenue & Expenditures

Revenue

GRANTS	156,998.14	0.00	0.00%
INTEREST REVENUES	9,060.55	5,500.00	164.74%
MISCELLANEOUS REVENUES	1,085.00	0.00	0.00%
STREET COUNTY TURNBACK	107,451.37	75,000.00	143.27%
STREET STATE TURNBACK	640,848.34	550,000.00	116.52%
TRANS FROM GENERAL FUND	0.00	517,006.17	0.00%
Revenue	\$915,443.40	\$1,222,506.17	

Expenses

ADDITIONAL SERVICES EXPENSE	116,179.00	0.00	0.00%
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
ENGINEERING FEES	218,268.43	30,000.00	727.56%
FUEL EXPENSES	12,722.61	12,500.00	101.78%
MATERIALS & SUPPLIES EXPENSE	19,074.18	20,000.00	95.37%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	61,969.44	100,000.00	61.97%
PAYROLL EXP - REGULAR	292,972.36	278,806.17	105.08%
PROFESSIONAL SERVICES	19,010.48	20,000.00	95.05%
REPAIR & MAINT - BUILDING	947.94	2,000.00	47.40%
REPAIR & MAINT - EQUIPMENT	12,425.17	10,000.00	124.25%
STREET LIGHTS	97,338.33	150,000.00	64.89%
STREET/ROAD REPAIRS	433,963.75	500,000.00	86.79%
TRAVEL, TRAINING & MEETINGS	0.00	5,000.00	0.00%
UNIFORMS/GEAR EXPENSE	1,433.65	2,200.00	65.17%
UTILITIES EXPENSES	17,059.32	20,000.00	85.30%
Expenses	\$1,303,364.66	\$1,152,006.17	

Agenda Item 10

(remove from inventory)



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: JIMMY BROTHERTON
Re: REMOVAL OF UNIT FROM INVENTORY
Date: JANUARY 12, 2026

Recommendation

Removal of a 2019 Dodge Charger VIN# 2C3CDXAT5KH538571 from inventory.

Background

This vehicle is no longer suitable for patrol. This vehicle has 82,735 miles and has some mechanical issues.

Discussion

This vehicle has been used as a spare unit. The vehicle has been decommissioned and will be placed up for bid.

Budget Impact

\$0

Agenda Item 11

RESOLUTION NO. 2026-01

A RESOLUTION ESTABLISHING THE PROCEDURAL RULES FOR THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS FOR 2026

WHEREAS, the State of Arkansas requires each City Council to annually establish its procedural rules and, whereas, such rules are essential for the orderly conduct of council activities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

Section 1: Rules and Order of Business

The Council of the City of Farmington will follow the procedural rules contained in the Arkansas Municipal League publication “Procedural Rules for the Municipal Official”, dated May 2014. In addition to what is included in this publication, the meeting will include a forum for comments from citizens.

Section 2: The Time and Location of Regularly Scheduled Meetings

- (A) Council Meetings: Second Monday of each month at 6:00 p.m. at City Hall, 354 West Main Street, Farmington, AR.
- (B) The date, time and locations of regularly scheduled meetings may be changed by the Mayor with consent of the majority of the council members. The media and public will be notified of any changes in accordance with appropriate state laws.

Section 3: Special Meetings

In accordance with Ordinance 1.4 the Mayor or any three council members may call special meetings and set the time and place of such meetings. Voting by council is permitted at special meetings.

Section 4: Working Sessions

The Mayor or any three council members may schedule working sessions for the council at the time and location of their choosing. The media and public will be notified of all working sessions in accordance with applicable state laws.

Voting by the council is not permitted at working sessions. The Mayor and all Council members must be notified of any proposed working session.

Section 5: Agendas

(A) Meetings

- (1) The City Clerk or designee shall prepare the agenda for council meetings. Items shall be placed upon the agenda as may be requested by the Mayor, the City Attorney, any Council member or any Department Head.
- (2) The department head and committee heads or their representative should be present at all monthly council meetings, give a brief written report summarizing their departmental/committee activities and make themselves available for questions from the public and council members. The committee and department reports shall be provided to the City Clerk or designee and be part of the official agenda.
- (4) At the Comments from Citizens section of the meeting the Mayor will announce: "Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement." Any individual wishing to address the Council about a subject that is not on the agenda shall be permitted to speak during that period allotted for Citizen Communications at meetings. Each individual will be limited to three minutes. (Total 15 minutes per subject.)
- (5) The Mayor, the City Attorney, any council member or any Department Head requesting that a matter be placed on the agenda will provide the City Clerk's office with the title of the matter and with a short memo (memo format can be obtained from the City Clerk or City Business Manager) describing the topic and any supporting material no later than noon on the Monday one week prior to the date of the Meetings.
- (6) Any matter presented to the City Clerk's office later than that time shall be not be placed on the agenda until the next scheduled meeting, unless it is deemed an emergency or essential to city business functions.
- (7) In the event of a holiday falling on a Monday, the above schedule will be shifted to the Tuesday following the holiday.
- (8) During Council meetings, the Council will consider only those matters placed on the agenda.
- (9) During Council meetings, Council Members cell phones are not allowed to be used, all phones must be silenced, phone calls or texting during the meetings are prohibited.

(B) Special Meetings

The City Clerk or designee will prepare agendas for special meetings and provide copies to all elected city officials and to the media and notify the media as required by state law. Whoever is calling the special meeting shall provide the Clerk with applicable documentation pertinent to the meeting being called.

PASSED AND APPROVED on this 12th day of January, 2026.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 12

RESOLUTION NO. 2026-02

**A RESOLUTION WAIVING REQUIREMENTS OF COMPETITIVE BIDDING
FOR THE PURCHASE OF TWO 2025 CHEVROLET TAHOE AND THE
EQUIPMENT TO OUTFIT THE VEHICLES FOR THE FARMINGTON POLICE
DEPARTMENT PURSUANT TO A.C.A. §14-58-303(b)(2)(B)**

WHEREAS, the Farmington Police Department is in the process of acquiring two new vehicles for the Farmington Police department; and

WHEREAS, there is no state bid including Chevrolet vehicles, and no other vehicle provided in the state bid serve our purpose; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF FARMINGTON, ARKANSAS:

SECTION 1: That in accordance with A.C.A. §14-58-303(b)(2)(B), which state, “the governing body, by resolution, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible nor practical,” the City of Farmington, Arkansas, through its city council, is hereby authorized to purchase two (2) 2025 Chevrolet Tahoe’s and the equipment to outfit the vehicles for \$107,334.00, with the total authorized expenditure not to exceed \$107,334.00.

PASSED AND APPROVED this 12th day of January 2026.

Ernie Penn, Mayor

Kelly Penn, City Clerk



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: JIMMY BROTHERTON
Re: Purchase of New Patrol Vehicles
Date: January 12, 2026

Recommendation

Request approval to waive competitive bidding and purchase two (2) 2025 Chevy Tahoe's.

Background

In the last couple of years, the police department has purchased Chevy Tahoe's for use on patrol. The Tahoe's have been reliable, durable, and comfortable for our patrol officers.

Discussion

Once approved by Council, the police department will immediately purchase the Tahoe's from Superior Chevrolet in Siloam Springs for \$53,667.00 each. The vehicles will then be outfitted for patrol use at Five3 Auto Concepts here in Farmington.

Budget Impact

\$107,334

This purchase is in our budget.



Superior Automotive

Ty Montgomery | 479-799-5758 | tmontgomery@drivesuperior.com

Vehicle: [Fleet] 2025 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial

Prepared for:

Jimmy Brotherton

Farmington Police Department



Superior Automotive

Ty Montgomery | 479-799-5758 | tmontgomery@drivesuperior.com

Vehicle: [Fleet] 2025 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

Quote Worksheet

		MSRP
Base Price		\$55,500.00
Dest Charge		\$1,995.00
Total Options		\$947.00
	Subtotal	\$58,442.00
Govt Incentives		(\$1,000.00)
Discount		(\$3,775.00)
	Subtotal Pre-Tax Adjustments	(\$4,775.00)
Less Customer Discount		\$0.00
	Subtotal Discount	\$0.00
Trade-In		\$0.00
	Subtotal Trade-In	\$0.00
	Taxable Price	\$53,667.00
Sales Tax		\$0.00
	Subtotal Taxes	\$0.00
	Subtotal Post-Tax Adjustments	\$0.00
	Total Sales Price	\$53,667.00

Dealer Signature / Date

Customer Signature / Date

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Data Version: 27416. Data Updated: Jan 4, 2026 6:45:00 PM PST.



Superior Automotive

Ty Montgomery | 479-799-5758 | tmontgomery@drivesuperior.com

Vehicle: [Fleet] 2025 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

Window Sticker

SUMMARY

[Fleet] 2025 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial

MSRP:\$55,500.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Black

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8

Transmission, 10-speed automatic

OPTIONS

CODE	MODEL	MSRP
CK10706	[Fleet] 2025 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial	\$55,500.00
OPTIONS		
1FL	Commercial Preferred Equipment Group	\$0.00
5J3	Calibration, Surveillance Mode interior lighting	Inc.
5J9	Calibration, taillamp flasher, Red/White	Inc.
5LO	Calibration, taillamp flasher, Red/Red	Inc.
5T5	Seats, front cloth and second row vinyl	Inc.
6J3	Wiring, grille lamps and siren speakers	\$92.00
6J4	Wiring, horn and siren circuit	\$55.00
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire	Inc.
7X3	Spotlamp, left-hand	\$800.00
9C1	Identifier for Police Package Vehicle	\$0.00
AMF	Remote Keyless Entry Package	Inc.
ATD	Seat delete, third row	Inc.
AX2	Key, unique	Inc.
AYH	Airbags, Frontal airbags for driver and front outboard passenger;	Inc.
AZ3	Seats, front 40/20/40 split-bench	Inc.
BCV	Lock control, driver side auto door lock disable	Inc.
BTV	Remote start	Inc.

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Superior Automotive

Ty Montgomery | 479-799-5758 | tmontgomery@drivesuperior.com

Vehicle: [Fleet] 2025 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

C6G	GVWR, 7600 lbs. (3447 kg)	Inc.
FE9	Emissions, Federal requirements	\$0.00
GBA	Black	\$0.00
GU5	Rear axle, 3.23 ratio	\$0.00
H1T	Jet Black, Cloth seat trim	\$0.00
K34	Cruise control, electronic with set and resume speed	Inc.
K3W	Battery, 850 cold-cranking amps with 95 amp hour rating	Inc.
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating	Inc.
KX4	Alternator, 250 amps	Inc.
L84	Engine, 5.3L EcoTec3 V8	\$0.00
MHU	Transmission, 10-speed automatic	Inc.
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel	Inc.
RAV	Tire, spare 275/55R20 all-season, blackwall, Firestone Firehawk Pursuit	Inc.
RC1	Skid plate, front	Inc.
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap	Inc.
T66	Wiring provision, for outside mirrors and cargo side mirrors	Inc.
UD7	Rear Parking Assist	Inc.
URW	Audio system, 17.7" diagonal advanced color LCD display	\$0.00
UT7	Ground wires, blunt cut cargo area and blunt cut console area	Inc.
V53	Luggage rack side rails, delete	Inc.
V76	Recovery hooks, 2 front, frame-mounted, Black	Inc.
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly	\$0.00
VZ2	Speedometer calibration	Inc.
WUA	Fascia, front high-approach angle	Inc.
XCS	Tires, 275/55R20SL all-season, blackwall, Firestone Firehawk Pursuit	Inc.
Z56	Suspension Package, heavy-duty, police-rated.	Inc.
—	Capless Fuel Fill	Inc.
—	Exterior ornamentation delete	Inc.

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Superior Automotive

Ty Montgomery | 479-799-5758 | tmontgomery@drivesuperior.com

Vehicle: [Fleet] 2025 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

—	Instrumentation, analog	Inc.
—	Theft-deterrent system, vehicle, PASS-Key III	Inc.
—	Power supply, 50-amp, power supply, auxiliary battery, passenger compartment wiring harness	Inc.
—	Power supply, 100-amp, auxiliary battery, passenger compartment wiring harness	Inc.
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery, relay controlled, passenger compartment harness wiring	Inc.
—	Seat belts, 3-point, all seating positions	Inc.
—	Active Hill Hold Assist	Inc.
—	Protected idle	Inc.
SUBTOTAL		\$56,447.00
Adjustments Total		\$0.00
Destination Charge		\$1,995.00
TOTAL PRICE		\$58,442.00
		\$ 53,667.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 27416. Data Updated: Jan 4, 2026 6:45:00 PM PST.

Agenda Item 13

ORDINANCE NO. 2026-01

**AN ORDINANCE TO ESTABLISH POLICY AND PROCEDURES FOR
THE PURCHASE OF PROPERTY AND SERVICES IN ACCORDANCE
WITH ARK. CODE ANN. §14-58-303, AS AMENDED, REPEALING
PREVIOUS ORDINANCES IN CONFLICT HEREWITH, AND FOR
OTHER PURPOSES.**

WHEREAS, Under Ark. Code Ann. §14-58-303, as amended, the municipal governing body of any city of the first class is required to provide by ordinance the procedure for making all purchases which do not exceed the sum of forty-two thousand nine hundred twenty-one dollars and zero cents (\$42,921.00), and invite competitive bidding for expenditures that exceed forty-two thousand nine hundred twenty-one dollars and zero cents (\$42,921.00); and

WHEREAS, the City of Farmington adopted Ordinance No. 2021-20 in December of 2021 that authorized the mayor and city business manager to make all purchases of supplies, apparatus, equipment, materials, services and other things requisite for public purposes which did not exceed the statutory sum of thirty-five thousand dollars and zero cents (\$35,000.00), without the approval of the Farmington Finance Committee; and

WHEREAS, the Farmington City Council has determined that the day-to-day operation of city government would be more efficient if the mayor and city business manager were authorized to make purchases for up to the recently adopted statutory limit of forty-two thousand nine hundred twenty-one dollars and zero cents (\$42,921.00) without the approval of the Farmington City Council.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF FARMINGTON, ARKANSAS:

Section 1: For all purchases of supplies, apparatus, equipment, materials, services and other things requisite for public purposes in and for the city which do not exceed the sum of forty-two thousand nine hundred twenty-one dollars and zero cents (\$42,921.00), the mayor and city business manager shall be the purchasing and contracting agents for the city. The mayor and city business manager shall purchase all supplies, apparatus, equipment, materials and other things requisite for public purposes in and for the city and shall make and execute all necessary contracts for such purchases and for work or labor to be done or material or other necessary things to be furnished.

Section 2: Where the amount of expenditure for any purpose or contract exceeds the sum of forty-two thousand nine hundred twenty-one dollars and zero cents (\$42,921.00), the mayor or city business manager shall invite competitive bidding on the purchase or contract by legal advertisement in any local newspaper. Bids received pursuant to the advertisement shall be opened and read on the date set for receiving the bids in the presence of the mayor, city business manager or the mayor's authorized representative. The mayor or city business manager, upon the approval of the Farmington City Council, shall have the authority to award the bid to the lowest responsible bidder, but may reject any and all bids received.

Section 3: The purchasing authority granted herein includes participation in reverse Internet auctions, except that purchases and contracts for construction projects and materials shall be conducted in accordance with the provisions in Sections 1 and 2 hereinabove, and the award procedures for public improvements in Ark. Code Ann. §22-9-203.

The mayor and city business manager shall participate in a reverse Internet auction in accordance with the following statutory procedures:

- a. Bidders shall be provided instructions and individually secured passwords for access to the reverse Internet auction by either the city or the reverse Internet auction vendor;
- b. The bidding process shall be timed, and the time shall be part of the reverse Internet auction specifications;
- c. The reverse Internet auction shall be held at a specific date and time;
- d. The reverse Internet auction and bidding process shall be interactive, with each bidder able to make multiple bids during the allotted time;
- e. Each bidder shall be continually signaled his or her relative position in the bidding process;
- f. Bidders shall remain anonymous and shall not have access to other bidders or bids; and
- g. The city council shall have access to real-time data, including all bids and bid amounts.

Section 4: The mayor and city business manager are required to act jointly when authorizing the expenditures and executing the necessary contracts for such purchases. In the event the mayor or city business manager is unavailable to perform the purchasing authority because of absence, illness, or other temporary incapacity, and prompt action is necessary to make an expenditure for the continued operation of city government, the mayor or city business manager, as the case may be, may act independently in exercising the purchasing authority.

Section 5: The Farmington City Council may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible or practical.

Section 6: Repealing Clause. All other ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 7: Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that this ordinance is necessary to provide for the efficient operation of city government in accordance with Arkansas law; therefore, this ordinance shall become effective from and after its passage and approval.

PASSED AND APPROVED this 12th day of January 2026.

APPROVED:

By:

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk